

SUMMARY OF RENTAL ACTIVITIES FOR THE YEAR _____ (1 of 2)
 (If you have more than one rental property, please provide a separate summary for each property)

Any notes or questions you may have regarding your rental operation can be noted on a separate sheet.

NAME _____

% _____ OF OWNERSHIP
 (if not 100%, provide co-owner details on bottom of page 2)

RENTAL INCOME

Address of Property	# of Units	Amount

OTHER RELATED INCOME

Description	Amount
Total	

EXPENSES

	Amount
Advertising	
Insurance	
Interest and bank charges	
Office expenses	
Legal, accounting and other professional fees	
Management and administration fees	
Maintenance and repairs	
Salaries, wages and benefits	
Property taxes	
Travel	
Utilities	
Other expenses (specify) -	
-	
-	
-	
Totals	

NOTE - If this property is also used by the owner(s) personally, please inform us as the above expenses may need to be reduced for personal use portion.

SUMMARY OF RENTAL ACTIVITIES FOR THE YEAR _____ (2 of 2)

NAME _____

DETAILS OF RENTAL FIXED ASSET ADDITIONS DURING THE YEAR

Year and Description of Asset Acquired	Total

DETAILS OF RENTAL FIXED ASSET DISPOSALS DURING THE YEAR

Year and Description of Asset Disposed	Total

CO-OWNER DETAILS

Name	Address	SIN	% Ownership